

# **2014 Summer Slide Pilot Project (SSPP) Memorandum of Understanding**

Administered by the  
Idaho Commission for Libraries  
(PCA # 33248)

This MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into by the Idaho Commission for Libraries, here after known as the COMMISSION, and the \_\_\_\_\_ School District / \_\_\_\_\_ School Library, here after known as the PARTNER.

This MEMORANDUM OF UNDERSTANDING is made in reference to the following facts:

## **RECITALS**

The COMMISSION is the administrator of Institute of Museum and Library Services LSTA grant #LS-00-13-0013-13, awarded April 25, 2013. LSTA funds will be used to implement this project.

IN CONSIDERATION OF THE PROMISES STATED, THE PARTIES AGREE AS FOLLOWS:

### **I. STATEMENT OF PURPOSE:**

With this project, the COMMISSION is seeking to determine whether increasing access to books for young students in high poverty schools prevents the “summer slide” that many children experience when they go without learning experiences and books during the summer. This pilot project has three primary goals:

- Increase the amount of reading conducted by students in grades K – 2 over the summer;
- Increase the number of children reading on grade level, particularly in K – 2<sup>nd</sup> grade when returning to school in the fall;
- Build the capacity of school and public libraries to better serve children and families in their service area.

The COMMISSION has modeled this pilot project after the “Bookfair” model originally utilized by Allington and McGill-Franzen when researching the impact of summer reading programs. In conjunction with this opportunity, participating PARTNERS will receive funding to offset the costs of keeping their school libraries open during the summer time as well as books for each student participant and the school library collection.

### **II. SCOPE OF WORK:**

#### **A. Through the Summer Slide Pilot Project (SSPP) the participating PARTNER is required to:**

- Agree to participate in the SSPP for a minimum of two years, contingent on funding via the COMMISSION, with the active portion of the program running from March – September of 2014 and March – September of 2015.

- Participate in a one-hour webinar in March of 2014 introducing details of the SSPP.
- Participate in a face-to-face meeting at your school location with community members and a member of the Read To Me Program (staff from the COMMISSION) in April of 2014.
- Utilize the \$1,500 stipend from the COMMISSION to offset the costs of personnel and facilities to open their school libraries at least two days per week (minimum of four hours per day) for a minimum of nine weeks during the summer months.
- Allow students to exchange “Bookfair” books and check out books from the school library collection weekly or daily.
- Work with BSU Literacy Professor Dr. Roger Stewart to request parent permission to release their child’s IRI scores and to analyze IRI scores in the fall.
- Track school library circulation statistics by grade level and provide feedback on the pilot program.
- Co-host a summer reading family education event with your public library partner in May of 2014 at your school location.
- Help host up to three focus group sessions for students, parents and teachers. (The focus groups will be facilitated by COMMISSION staff or Dr. Stewart).
- Participate with your public library partner in the Bright Futures School Partnership Program (and receive 15 hardcover books for your school library in return for meeting these requirements: <http://libraries.idaho.gov/page/bright-futures-summer-reading-opportunities-school-partnerships>).
- Submit a narrative and financial project report in September of 2014.

**B. Through the Summer Slide Pilot Project the COMMISSION will:**

- Disburse \$1,500 stipend to each participating pilot school through the schools’ district office by May 1, 2014.
- Host a webinar in March and meet face-to-face with the schools’ Summer Slide Pilot Project in April.
- Conduct focus group sessions on summer reading or interview parents, children and teachers in April.
- Select, order and ship books for each student in the pilot site school enrolled in kindergarten, first and second grade to choose from and take home in May.
- Help plan and provide resources for a summer reading family education event in May.
- Provide a written report of the results of the Pilot Project in September or October, 2014.
- Provide ongoing consulting support as needed throughout the project.

**C. Participating PARTNER will receive:**

- \$1,500 stipend from the COMMISSION to offset the costs of personnel and facilities to open their school libraries at least two days per week (minimum of four hours per day) for a minimum of nine weeks during the summer months. These funds will be disbursed as one-time funds directly to your school district office by approximately May 1, 2014.
- Up to \$9,000 in K-2 books for your school collection (final dollar amount to be spent on books by the COMMISSION for each school will be based on student enrollment at the pilot school/site).
- “Read and Return” stickers for each K-2 book distributed to you by the COMMISSION for this pilot project.

- 15 hardcover books for your school library collection in return for meeting the Bright Futures Partnership Program requirements (<http://libraries.idaho.gov/page/bright-futures-summer-reading-opportunities-school-partnerships>).

### III. AMENDMENT

Amendment to this document may be made if the terms herein are found to be inaccurate, need to be modified for compliance purposes, or if it is deemed in the best interests of the parties of this MOU. This MOU may be amended through a mutual agreement of the parties. A written notification of any new terms must be signed by all parties.

#### **{Insert Name of Participating PARTNER}**

{Insert School District Name}  
 {Insert School District Address}  
 {Insert School District City, State, Zip Code}

{Insert Name}, School District Superintendent

\_\_\_\_\_  
*(Signature of School District Superintendent)*

\_\_\_\_\_  
*(Date Superintendent signed)*

#### **Idaho Commission for Libraries**

Idaho Commission for Libraries  
 325 West State Street  
 Boise, Idaho 83702-6072

Ann Joslin, State Librarian

\_\_\_\_\_  
*(Signature of State Librarian)*

\_\_\_\_\_  
*(Date State Librarian signed)*

#### **{Insert Name}, School Librarian Signature and Contact Information**

\_\_\_\_\_  
*(Signature of School Librarian)*

\_\_\_\_\_  
*(Date School Librarian signed)*

\_\_\_\_\_  
 School Librarian Work Address

\_\_\_\_\_  
 School Librarian Email Address

\_\_\_\_\_  
 School Librarian City, State, Zip Code

\_\_\_\_\_  
 School Librarian Phone Number